



P R O S P E C T U S



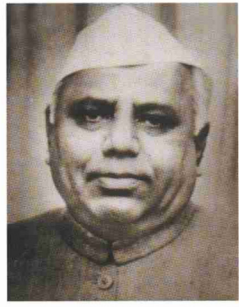
NAGRIK SHIKSHAN SANSTHA'S COLLEGE OF COMMERCE & ECONOMICS

NAAC RE-ACCREDITED WITH 'B++' GRADE

NSS Educational Complex, "B" Wing, M.P.Mills Compound,
Tardeo, Mumbai-400 034

☎ 23523097, Telefax : 23510203, Website : nsseducation.org, Email : nsscomm@gmail.com

FOUNDERS



Late Shri Yashwantrao Chavan
Founder President
(Ex. Deputy Prime Minister)



Late Shri. S. K. Patil
Patron



Late Smt. Shanta Mirashi
Our Inspiration



Late Shri. Rajabhau Mirashi
Ex.Chairman



Dr. Jaydeep Mirashi
Chairman

COLLEGE PROFILE

About the Sanstha:

Nagrik Shikshan Sanstha was founded in 1963 by Late Shri. Yashwantrao B. Chavan, the Ex-Deputy Prime Minister of India, Hon'ble Shri Sharadchandraji Pawar and Late Shri. Rajabhau Mirashi with the sole objective of imparting primary and secondary education for the poorer, marginalized sections of the community. Nagrik Shikshan Sanstha is committed to the cause of Quality Education to all. The Sanstha is blessed by founder Chairman Late Shri Rajabhau Mirashi. The legacy is continued with Dr. Jaydeep Mirashi, the Chairman and Dr. (Mrs.) Pratibha Mirashi as the superintendent.

About the College:

NSS College of Commerce and Economics was established in the year 1988. The College is permanently affiliated to University of Mumbai since the year 2001-2002 and assessed & accredited by National Accreditation and Assessment Council (NAAC) with 'B++' grade. It is a grant-in-aid institution recognized by the UGC under 2(f) and 12(b) of the UGC Act 1956.

It was established with the aim of bringing out the best in the first generation graduates from lower middle class and equipping them to face the challenges of the modern world. The college has grown (over the years) and completed 30 years of its dedicated service in the field of higher education. In the very first year, the college started with only 86 students and today the college has more than 1000 students enrolled. The college is committed to the motto of providing 'Education to all'. The college is one of the pioneering institutions in South Mumbai to offer education to the under privileged sections of society. The college aims mainly at academic excellence, inculcation of moral and sensible ethical values, so as to make them responsible citizens and help contribute to national development. The college promotes the activities and talents that facilitate cultural, intellectual, physical, professional and emotional growth. The college publishes its annual magazine "Yashodhwaj" to showcase our activities for the academic year.

♦ Motto ♦

राष्ट्रहिताय ज्ञानसंबर्धनम्

♦ Vision ♦

To be a premier institution of higher education, contributing to national development by imparting quality education to youth.

♦ Mission ♦

To nurture and sustain academic excellence by imparting value-based as well as need-based education to develop a community of scholars with talent, professional skills and ethical values.

College Website : www.nsseducation.org

COURSES OFFERED

I. BACHELOR OF COMMERCE (B.Com.)(AIDED)

A. DURATION: 3 Years

B. ELIGIBILITY:

➤ F.Y.B.Com:

Semester I

A candidate for being eligible for admission to the three years degree programme leading to the degree of Bachelor of Commerce (B.Com) must have passed the Higher Secondary School Certificate Examination (Std XII) conducted by the different divisional boards of the Maharashtra State Board of Secondary and Higher secondary Education.

OR

Must have passed the higher secondary school certificate (Std XII) Examination with vocational subjects, minimum competency based vocational programme conducted by the different divisional boards of the Maharashtra State Board of Secondary and Higher secondary Education.

OR

Must have passed an examination of another university or body recognised as equivalent to the Higher Secondary School Certificate (Std XII) examination (Circular No. UG/142 of 2010, dated July, 1, 2010.)

Semester II

A student is eligible to be admitted to semester II irrespective of number of heads of failure in the semester I.

➤ S.Y.B.Com: Semester III:

A learner being eligible for the admission to Semester III if , He/ She passes each of courses of semester I and Semester II examinations

OR

He / She fails in not more than four courses of semester I and Semester II examinations taken together with not more than two courses at each semester I and Semester II examinations.

Semester IV:

A learner shall be allowed to keep term for semester IV irrespective of number of courses of failure in Semester III.

➤ **T.Y.B.Com:**

Semester V:

A learner being eligible for the admission to Semester V must have Passed in all the courses of semester I, Semester II, semester III and Semester IV examinations.

OR

Passed semester I and semester II examinations but failed in not more than four courses at Semester III and Semester IV examinations taken together with not more than two courses at each of semester III and semester IV examinations.

OR

Passed semester III and Semester IV examinations but failed in not more than four courses at Semester I and Semester II examinations taken together ,with not more than two courses at each of Semester I and Semester II examinations.

Semester VI:

A learner shall be allowed to keep term for semester VI irrespective of number of courses of failure in Semester V.

The result of Semester VI shall be kept in abeyance until the learner passes each of courses of Semester I, Semester II, Semester III, Semester IV and Semester V.

C) SUBJECTS:**B.Com Programme**

(Under Choice Based Credit, Grading and Semester System Course Structure)

F.Y.B.Com. Semester- I& II (7 subjects each semester (100Marks))

(To be implemented from Academic Year 2016 - 2017)

1. Accountancy and Financial Management-I/II
2. Business Economics-I/II
3. Commerce-I/II
4. Foundation Course-I/II (Foundation Course has Internal examination of 25 marks)
5. Mathematics and Statistical Techniques-I/II
6. Business Communication-I/II
7. Environmental Studies-I/II

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	<i>Elective Courses (EC)</i>		1	<i>Elective Courses (EC)</i>	
1A	<i>Discipline Specific Elective(DSE) Courses</i>		1A	<i>Discipline Specific Elective(DSE) Courses</i>	
1	Accountancy and Financial Management - 1	03	1	Accountancy and Financial Management - 1	03
1B	<i>Discipline Related Elective(DRE) Courses</i>		1B	<i>Discipline Related Elective(DRE) Courses</i>	
2	Commerce - I	03	2	Commerce - II	03
3	Business Economics - I	03	3	Business Economics - II	03
2	<i>Ability Enhancement Courses (AEC)</i>		2	<i>Ability Enhancement Courses (AEC)</i>	
2A	<i>Ability Enhancement Compulsory Courses (AECC)</i>		2A	<i>Ability Enhancement Compulsory Courses (AECC)</i>	
4	Business Communication - I	03	4	Business Communication - II	03
5	Environmental Studies I	03	5	Environmental Studies II	03
2B	<i>* Skills Enhancement Courses (SEC)</i>		2B	<i>** Skills Enhancement Courses (SEC)</i>	
6	Foundation Course - I	02	6	Foundation Course - II	02
3	<i>Core Courses (CC)</i>		3	<i>Core Courses (CC)</i>	
7	Mathematical and statistical Techniques - I	03	7	Mathematical and statistical Techniques - II	03
	<i>Total Credits</i>	20		<i>Total Credits</i>	20

S.Y.B.Com.Semester-III & IV (7 subjects each semester (100 Marks))

(To be implemented from Academic Year 2017 - 2018)

1. Accountancy and Financial Management-III/IV
2. Financial Accounting and Auditing-Introduction to Management Accounting.
3. Commerce -III/IV
4. Business Economics- III/IV
5. Foundation Course- III/IV
6. Advertising-I/II
7. Business Law.-I/II

1	<i>Elective Courses (EC)</i>		1	<i>Elective Courses (EC)</i>	
1A	<i>Discipline Specific Elective(DSE) Courses</i>		1A	<i>Discipline Specific Elective(DSE) Courses</i>	
1	Accountancy and Financial Management - III	03	1	Accountancy and Financial Management - IV	03
2	Financial Accounting and Auditing V - introduction to Management Accounting.	03	2	Financial Accounting and Auditing VI - Auditing	03
1B	<i>Discipline Related Elective(DRE) Courses</i>		1B	<i>Discipline Related Elective(DRE) Courses</i>	
3	Commerce - III	03	3	Commerce - IV	03
4	Business Economics - III	03	4	Business Economics - IV	03
2	<i>Ability Enhancement Courses (AEC)</i>		2	<i>Ability Enhancement Courses (AEC)</i>	
2A	<i>* Skill Enhancement Courses (SEC) Group A</i>		2A	<i>** Skill Enhancement Courses (SEC) Group A</i>	
	Foundation Course III			Foundation Course IV	
5	<i>* Any one course from the following list of the courses</i>	03	5	<i>* Any one course from the following list of the courses</i>	03
2B	<i>* Skill Enhancement Courses (SEC) Group B</i>		2B	<i>** Skill Enhancement Courses (SEC) Group B</i>	
6A	Advertising I	02	6A	Advertising II	02
6B	Computer Programming I		6B	Computer Programming II	
3	<i>Core Courses (CC)</i>		3	<i>Core Courses (CC)</i>	
7	Business Law I	03		Business Law II	03
		<i>Total Credits</i>			<i>Total Credits</i>
		20			20

**T.Y.B.COM. under Choice Based Credit, Grading and Semester system
(Semester V / VI)
To be implemented from Academic year 2018-19
Faculty of Commerce**

Courses	Subjects (T.Y.B.COM.)
Discipline Specific Elective (DSE) Courses Compulsory	1) Financial Accounting and Auditing VII – Financial Accounting
	2) Financial Accounting and Auditing VIII – Cost Accounting
Discipline Related Elective (DSE) Courses Compulsory	3) Commerce (M.H.R.M.)
	4) Business Economics
Ability Enhancement Courses	5) Direct and Indirect Taxation
	6) Export Marketing
	7) Purchasing and Store Keeping
	8) Computer Systems and Application

CHOICE OF SUBJECTS

Students are requested to note that the college gives students their desired choice of subjects in higher classes purely on merit basis. The students will be granted subjects of their choice on the basis of policies framed by the various departments of the college.



MASTER OF COMMERCE: (Self Financing)
CHOICE BASED CREDIT AND GRADING SYSTEM (CBCSGS) Affiliated to
University of Mumbai
M.Com in Advanced Accountancy & M. Com in Business Management

A. DURATION:

2 Years (Divided into Four Semester I,II,III & IV.

B. ELIGIBILITY:

A learner for being eligible for admission to the Post Graduate Programme i.e. Master of Commerce, shall have passed the examination for the degree of Bachelor of Commerce (three years/Six Semester integrated course) or the degree B.Com. (Old Course) or the other Semester based Programmes i.e. Bachelor of Commerce (Banking & Insurance) or Bachelor of Commerce (Accounting & Finance) or Bachelor of Commerce (Financial Markets) or Bachelor of Management Studies (B.M.S.) of this University, or an examination of any other University recognized as equivalent thereto.

C. SCHEME OF EXAMINATION:

The performance of the learners will be evaluated in two components. One component will be the Internal Assessment component carrying 40% marks and the second component will be the Semester End Examination component carrying 60% marks.

➤ **Internal Assessment:**

The Internal Assessment will consist of one class test of 40 marks for each course excluding projects.

➤ **Standard of Passing:**

The learner to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester End Examination. The learner shall obtain minimum of 40% marks (i.e. 16 out of 40) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 24 out of 60) separately, to pass the course and minimum of Grade E in the project component, wherever applicable to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together.

➤ **Allowed to Keep Terms (ATKT) :**

A learner shall be allowed to keep term for Semester II irrespective of number of courses of failure in the semester I.

A learner shall be allowed to keep term for Semester III if he/she passes each of the

Semester I and Semester II OR a learner fails in not more than two courses of Semester I and not more than two courses of Semester I Semester II.

D. SUBJECTS:

M.Com. Semester I & II (4 subjects each semester) as per the Choice Based Credit and Grading System (CBCGS) implemented from the Academic Year 2016-17.

M.COM PART I

(Implemented from Academic Year 2016-17)

Sr.No.	Semester I	Credits
	Core Courses (CC)	
1	Strategic Management	6
2	Economics for Business Decisions	6
3	Cost and Management Accounting	6
4	Business Ethics and Corporate Social Responsibility	6
Total Credits		24
Sr.No.	Semester II	Credits
	Core Courses (CC)	
1	Research Methodology for Business	6
2	Macro Economics concepts and Applications	6
3	Corporate Finance	6
4	E-Commerce	6
Total credits		24

M.COM PART II

(To be implemented from the Academic Year 2017-18)

No. of Courses	Semester III	Credits
1 1,2 and 3	Elective Courses (EC) *Any one group of courses from the following list of the courses(Group – A/B/C/D/E)	18
2 4	Project work Project Work - I	06
Total credits		24
No. of Courses	Semester IV	Credits
1 1,2 and 3	Elective Courses (EC) *Any one group of courses from the following list of the courses(Group – A/B/C/D/E)	18
2 4	Project work Project Work - II	06
Total credits		24

Note: Project work is considered as a special course involving application of knowledge in solving/ analyzing/ exploring a real life situation/ difficult problem. Project work would be of 06 credits. A project work may be undertaken in any area of Elective Courses. ■■■

1 *List of group of Elective Courses (EC) for Semester III (Any Three out of Five)		1 ** List of group of Elective Courses (EC) for Semester IV (Any Three out of Five)	
Group A : Advanced Accounting, Corporate Accounting and Financial Management			
1	Advanced Financial Accounting	1	Advanced Auditing
2	Corporate Financial Accounting	2	Indirect Tax
3	(Skill based) : Financial Management	3	International Financial Reporting Standards
4	Direct Tax	4	Personal Financial Planning
5	Financial Services	5	Financial Journalism
Group B: Business Studies (Management)			
1	Human Resource Management	1	Supply chain management and logistics
2	Rural Marketing	2	Advertising and sales Management
3	Entrepreneurial Management	3	Retail Management
4	Marketing Strategies and practices	4	Tourism Management
5	Organizational Behaviour	5	Management of Business Relations
Group C : Banking & Finance			
1	Banking Law and Practices	1	Cooperative Banking System
2	(Skill based) Legal framework of banking	2	Financial Institutions and Markets
3	Commercial Bank Management	3	Accounting and Auditing of Banking
4	Investment Management Analysis	4	International Finance
5	Financial Risk Management	5	Financial Services
Group D : E-Commerce			
1	Database Management System	1	E-Commerce Security and Law
2	Internet & Web-Designing (skill based)	2	Advance technology for E-Commerce
3	Network Infrastructure and Payment System	3	Management Information System
4	Logistic & supply chain Management in E-Commerce	4	Digital Marketing
5	Business Models in E-Commerce & ICT Applications	5	International Business, Law and Taxation
Group E : Business Economics			
1	Economics of Growth and Development	1	Urban Economics
2	Applied Econometrics	2	Entrepreneurship and family business
3	Agriculture Economics	3	Indian Financial system
4	Monetary Economics	4	International Economics
5	Industrial Economics	5	Economics of Services

Note : Group selected in Semester III will continue in Semester IV

DISCIPLINE AND CODE OF CONDUCT

1. Students must attend lectures, practicals, tutorials etc. as per the Time Table. They must not abstain themselves from classes, practicals, tutorials, examinations etc. without written permission of the Principal. A student whose attendance and /or progress in various tests and examinations is not satisfactory and who does not perform the required number of tutorials/or practicals are likely to lose their terms. Defaulters will not be sent up for University Examinations.
2. Employed students will not be given any concession in matters of attendance or rules regarding appearance at College Examinations.
3. The Identity Card is meant for identifying bonafide students and is used for permitting the student to participate in various activities and programs of the College. Every student must wear the Identity Card as long as he/she is in the college campus. It must be produced by the student whenever demanded by a member of the teaching or non-teaching staff of the college. In case the identity Card is lost, the matter should be immediately reported to the Principal and an application should be made for a duplicate Identity Card, which will be issued on payment of charges.
4. The conduct of the students in the classes and in the premises of the College shall be such that it will cause no disturbance to teachers, fellow students or other classes.
5. Students shall not organize picnics, excursions, trips any practical activity or meetings of any kind etc; without prior written permission of the Principal.
6. No society must be formed or meeting held or any person invited to address the students in the college without prior written permission of the Principal.
7. Ragging is Prohibited. Government of Maharashtra has notified ragging as a cognizable offence. Any one reporter to be involved in any form of ragging will be severely dealt with. Therefore learners are advised to restrain from indulging in any form of ragging.
8. No student will be allowed to conduct any political activity in the College premises.
9. Students shall be dressed decently and appropriately for an educational institution. Students wearing sleeveless dresses and shorts will not be allowed to enter the premises
10. Use of Mobile Telephones is strictly prohibited in the college premises. Defaulters will be punished and their instrument confiscated.

11. Outsiders are not permitted in the College premises without the prior permission of the Principal. Strict action will be taken against the concerned outsider as well as the College student who is instrumental in bringing outsiders to the College premises.
12. Students involved in malpractices at the College / Board/University Examinations will not be admitted to the college.
13. If, for any reason, the continuance of a student in the College is found detrimental to the best interest of the college, the Principal may ask the student to leave the College without assigning any reasons and the decision will be final and binding on the student.
14. All meetings, cultural programs, debates, elocutions etc. organized on the College premises must be held in presence of teaching staff members and with the prior permission of the Principal.
15. Playing music on Transistors, Tape-Recorders, Car Stereos, Mobile Telephones or any other similar gadgets with or without earphones is strictly prohibited in the college premises. Defaulters will be punished and their instrument confiscated.
16. Student must not attend classes other than their own without prior permission of the authority concerned.
17. Matters not covered by the above will rest at the absolute discretion of the Principal. Acts of misbehavior, misconduct, indiscipline or violation of the Rules of Discipline mentioned above are liable for one more punishments as stated below:
 - A. Warning to the student.
 - B. Warning to the student as well as letter to parents.
 - C. Imposition of a fine.
 - D. Denial of gymkhana, library, laboratory, N.S.S., student and or any other facility for a specified period or for the whole Term/Year.
 - E. Cancellation of admission.
 - F. Refusal of admission in the next term or academic year.
 - G. Expulsion from College for a specified period.
 - H. Rustication.



ADMISSION

ADMISSION GUIDELINES :

- Rightsto admission is reserved by the Principal.
- All admissions are provisional until necessary original certificates are submitted to the college office and the same is confirmed by the University of Mumbai.
- Parents and students are requested to go through the prospectus and admission notices put on the college notice boards/ college website before seeking admission in the college.
- A transparent admission procedure is followed strictly based on Standard norms.
- Any modification in admission guidelines will be notified on the college notice board and website at the time of admission.
- Admission preference will be given to students who have passed the eligibility qualification in the preceding academic year.
- Rules regarding admission may be modified or amended as and when such amendments and guidelines are received from the University, the Government or the Management. The Principal also reserves the right to refuse admission, if in his opinion; such an admission is likely to adversely affect the overall discipline of the college.
- Students once admitted will be considered as duly enrolled for the whole academic year, subject to his / her good conduct and observance of discipline, unless he/she informs the principal in writing his/her intention to leave the college, latest by, fortnight before the starting of the second term failing which the college shall be entitled to recover from them the tuition fees of the second term.
- When a student cancels his/her admission immediately after admission, the fees paid by him/her shall be refunded according to the rules prescribed by the University.
- Admission form will not be accepted if it is mutilated or torn, and / or is incomplete or is unaccompanied by the necessary certificates, copies of documents.
- Students who have passed the Higher Secondary Examination (S.Y.J.C.) XIIth Std. from Maharashtra State, i.e. Mumbai, Poona, Aurangabad and Nagpur divisions are eligible for admission for the First Year of the 3 year integrated degree course in Commerce under enrolment, provided they satisfy the requirements as laid down by the University of Mumbai vide their circular No. 194 of 4/4/1979 given below.

- **Students are required to fill in the online form on the website of the University of Mumbai (mum.digitaluniversity.ac.in OR mu.ac.in and submit the copy of the same to the college.(Cir.No. Enrol / 1782 of 2013 dt. 16/04/2013)**
- **All the admission given by the college will be provisional till the university approves it. (Cir.No. Aff./Recog./Admission/(2017-18)/4/ of 2017)**

ADMISSION PROCESS :

A F.Y.B.Com Admissions:

General Guidelines:

- Students seeking admission to F.Y.B.Com should fill up the pre online Enrolment form on University website www.mum.digitaluniversity.ac before applying for this course in the college.
- **It is mandatory to fill the pre-admission online enrolment form on the University website.(www.mum.digitaluniversity.ac.in)**
- The students should fill the admission form which is available in the college office counter between 11.00 am to 3.00 pm on the dates mentioned in the admission notice on the college notice board.
- The print out of University the pre-admission online enrolment form is to be submitted to the college office along with the college admission form and other required documents at the time of admission.
- Admission granted by the college is provisional and subject to enrolment by the University of Mumbai.

IN HOUSE STUDENTS :

- The students of Bhausahab Hirey Junior College are considered as in-house students for the purpose of Admission to F.Y.B.Com. These students are allowed direct admission only on the days mentioned in the admission notice.
- The students will be admitted on the first come first serve basis.
- There is no cut off percentage for these students.
- in house students with more than one attempts or passing with Form No 17 at XII Standard Commerce will not be considered for admission to F.Y.B.Com.

EXTERNAL STUDENTS:

- The merit list will be declared as per the schedule declared by the University of Mumbai.
- The students should secure their admissions by filling the main admission form which will be available on the day of the admission and by paying the prescribed fees.
- If the student fails to confirm the admission as per the given schedule, His/her name will not be considered in the next list.

B. S.Y.B.Com, T.Y.B.Com and M.Com Admissions.

General Guidelines:

- Students seeking admission to S.Y.B.Com should fill up the College admission form available in the college office during college working hours on the dates mentioned in the admission notice.
- The duly filled Admission form should be submitted along with the necessary documents and prescribed fees, as per the admission schedule displayed on college notice board.
- Incomplete admission forms will not be accepted. The College reserves the right to consider incomplete admission forms as void and refuse admission.
- Optional subjects in T.Y.Com will be allotted as per the number of seats available on First come first basis. Change in subject after allotment of subject will not be allowed.

DOCUMENTS TO BE SUBMITTED ALONG WITH ADMISSION FORM

FOR OPEN CATEGORY : (F.Y.B.COM.)

- 1) Print-out of duly filled in online pre enrolment form submitted on University Website
- 2) Duly filled in admission form and Information Form/s
- 3) Original HSC Marksheet with three attested photo copies
- 4) Two attested photo copies of Junior college Leaving Certificate (bring the original for verification)
- 5) One attested photo copy of SSC Marksheet and Passing Certificate.

FOR OPEN CATEGORY : (S.Y.B.COM. / T.Y.B.COM./ M.COM.)

- 1) Attested Copies of previous examinations marksheets. (Original Marksheets required for verification)

- 2) Attested Copy of Ration Card
- 3) Attested Copy of Aadhar Card
- 4) Migration Certificate (For Learners Belonging To Divisional Board Other Than Mumbai/ Other State)
- 5) Duly Filled In Provisional Eligibility Form (For Learners Belonging To Divisional Board Other Than Mumbai/Other State)
- 6) Two Passport Size Latest Coloured Photographs Of The Learner
(to be affixed on Admission form)

FOR RESERVED CATEGORY – (ALL CLASSES)

In addition to the documents stated for open category, reserved category students will have to submit the following :

- 1) On-line e-scholarship / freeship form on the web-site <https://mahae.scho.maharashtra.gov.in>, and submit the printout
- 2) Attested copy of the Caste Certificate issued by Govt of Maharashtra
- 3) Attested copy of marsheet
- 4) Income Certificate for the accounting year 2014-15 and assessment year 2015-16 issued by Tahasildar
- 5) Form No.16 (FOR FREESHIP)
- 6) Ration Card photo copy
- 7) District Change Certificate, if applicable
- 8) Non creamy layer certificate (for learners belonging to NT/OBC/SBC) one attested copy.
- 9) Duly filled in Provisional eligibility form (for learners belonging to Divisional board other than Mumbai/other state)
- 10) Migration certificate (for learners belonging to Divisional board other than Mumbai/ Other state)
- 11) Two passport size latest colored photographs of the learner.



FEE STRUCTURE

(University Circular No. CONCOL/FEE/292 of 2008 dt. 7th July 2008)

No.	Particular	F.Y.B.COM.	S.Y.B.COM.	T.Y.B.COM.	Reserved Category
1.	Tuition Fees	800	800	800	
2.	Library Fees	200	200	200	
3.	Gymkhana Fees	400	400	400	
4.	Other Fees/ Extra Curricular Activity	250	250	250	
5.	Examination Fees (Incl.Marklist)	1940	1940	1940	1940
6.	Marksheet Fee	100	100	100	100
7.	Enrollment Fees	220	—	—	
8.	Disaster Relief Fund	10	10	10	10
9.	Admission Processing Fee	200	200	200	200
10.	Utility Fees	250	250	250	
11.	Magazine Fees	100	100	100	
12.	Identity + Library Cards Fees	100	100	100	100
13.	Group Insurance Fees	40	40	40	40
14.	Students Welfare Fund Fees	50	50	50	50
15.	Development Fund Fees	500	500	500	
16.	Vice Chancellor's Fund	20	20	20	20
17.	Uni. Sports and Cultural Activities	30	30	30	
18.	E-Suvidha Fee	50	50	50	50
19.	E-Charge Fees	20	20	20	
20.	Laboratory Fee	0	800	800	
21.	NSS Fee	10	10	10	10
22.	Project Fees	100	100	100	
23.	Alumni Association Fees	25	25	25	25
24.	N.S.S. Ekak Yojana	10	10	10	10
Refundable					
24.	Caution Money Deposit (Refundable)	150	—	New students Only)	150
25.	Library Deposit Fees (Refundable)	250	—	New students Only)	250
26.	Tuition Fees (Unaided Section) with Exports-0		0	300	
27.	Tuition Fees (Unaided Section) other than Exports		0	600	
Wherever Applicable					
28.	Computer Practical Fees	0	0	600	
29.	Laboratory Fees	0	0	800	
30.	Form Fee + Prospectus Fees	100	100	100	
31.	Transference Certificate	100	100	100	
32.	Bonafide Certificate	20	20	20	
33.	No Objection Certificate	20	20	20	
34.	Industrial Visit Fees	500	500	500	
35.	Optional Subject Fee (Comp. / Tax / Psk)		0	0	300/- each Subject
36.	Document Verification Fess - (be charged from the students those who are not from of Higher Secondary Education in Maharashtra)		400	400	400
37.	Alumni Association Fees	25	25	25	
38.	Transcript-5 Copies (Addl copy - 50 each)	1000	1000	1000	
39.	For Migration Students (For other than Maharashtra State)				
	Migration Fee	200	200	200	
	Prov. Statement and Elig. Fee	300	300	300	
	Enrolment Fee	220	220	220	

REFUND OF FEES

For Under-graduate Degree Programmes

(Reference No.-UG /412 of 2008)

O.2859

Refund of Tuition, Development and All other Fees after Cancellation of Admission

The candidates who taken admission in under-graduate programmes may request for refund of fees after applying in writing for cancellation of their admission to the programme. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fees for the programme shall be refunded to the candidate after deducting charges as follows.

Table for Fee Deduction on Cancellation of Admission

Sr. No.	Period	Deduction Charges
1.	Prior to commencement of academic term and instruction of the programme	Rs. 500/- lump sum
2.	Upto 20 days after the commencement of academic term of the programme	20% of the total amount of fees
3.	From 21st day upto 50 days after commencement of the academic term of the programme	30% of the total amount of fees
4.	From 51st day upto 80 days after the commencement of academic term of the programme or August 31 st whichever is earlier.	50% of the total amount of fees
5.	From September 1st to September 30th	60% of the total amount of fees
6.	After September 30 th	100% of the total amount of fees

Note : The total amount considered for the refund of fees from the commencement of academic term of the programmes includes the following -

- All the fee items chargeable for one year are as per relevant University Circulars for different faculties (excluding the programmes for which the total amount is fixed by other competent authorities).
- The fee charges towards group insurance and all fee components to be paid as university share (Including Vice-chancellor's fund. University fee for sports and cultural activities, E-charge, disaster management fund, examination fee,

N.S.S. cell fund and enrolment fee.) are none-refundable if payment is made by the college prior to the date of cancellation.

- Fee collected for identity card and library card, admission form and prospectus,
- enrolment fee are not refundable after the commencement of the academic term.
- All refundable deposits (Laboratory, caution money, library etc.) shall be fully returned at the time of cancellation.

For Post-graduate Degree Programmes

(Reference No.-UG / 253 of 1996)

0.3574

- (a) The registration fee once paid for the post-graduate programme will not be refunded for any reason.
- (b) The tuition fee paid by a candidate for the programme in which he / she is registered as a post-graduate learner will be refunded to him / her if he / she leaves the said programme without attending any lectures, seminars or practicals, subject to a deduction of 20% of the tuition fee there from the administrative charges. An application by the candidate for such refund will only be entertained if it is received by the Principal within fifteen days from the date of commencement of the lectures of the semester in which the fee is paid.
- (c) The tuition fee paid by a candidate for the programme in which he / she is registered as a post-graduate learner will be refunded to him / her if he / she leaves the said programme and joined the another programme of this University for which he applied at the same time and then selection form the new programme of this University is made later, subject to a deduction of 20% of the tuition fee there from for the administrative charges. An application entertained if it is received by the Principal within fifteen days from the date of his paying tuition fee for the new programme.



ATTENDANCE

Ordinances 6086 relating to the attendance for learners.

- 1) Every learner shall be allowed to keep terms for the given semester only if he fulfils at least 75% of the attendance of the total number of lectures, practicals, tutorials etc.
- 2) It is mandatory for every learner to have minimum 50% attendance for each course and average attendance has to be 75%.
- 3) Students who will fail to maintain the condition of minimum attendance on account of bonafide illness, or any other reason which is deemed right by the principal, should apply in writing to the principal, for leave of absence, prior or within two days from the date of commencement of such leave, failing which they will be treated as defaulters.
- 4) Students who request leave of absence from lectures / practicals / tutorials for participating in reports, cultural, research convention, Inter, Intra collegiate activities on behalf of the college should submit the application countersigned by the respective teacher incharge.
- 5) The defaulters list will be displayed on the notice board in the first week of every month. Defaulting students should attend the meeting (alongwith the parent or guardian) called by Attendance committee.
- 6) A learner, who is not regular in attendance or fails to carry out his/ her work to the satisfaction of the Principal, is liable to cancellation of his/her terms.



EXAMINATION

Faculty of Commerce

I. Undergraduate Programmes - B.Com.

I. UNDERGRADUATE PROGRAMMES - B. COM. (SEMESTER AND CHOICE BASED CREDIT SYSTEM)

➤ **Duration :**

The program (Degree Course) will be of 3 years comprising SIX Semesters i.e. from Sem. I to Sem. VI, two semesters per year of approx. 6 month duration.

Every semester will have number of courses (subjects/papers) that a learner will have to offer. Each course /subject) will be assigned certain number of credits. Learner will be assessed and evaluated at the end of the semester. The results will be declared at the end of every semester. Credits will be earned by the learner on successful completion of the course.

The degree will be awarded to a learner who successfully completes 120 credits of the programme in period of 3 to 6 years from the year of enrollment to semester I. If a learner does not earn 120 credits in 12 semesters from the year of enrolment to semester I, he/she may at his/her option transfer his/her performance in the existing/new program after establishing equivalence between old and new syllabus. Such a performance transfer will be decided by the Board of Studies / Ad hoc Board / Ad hoc Committee of the concerned subject. The admission to the program will be governed by the existing rules

➤ **Passing Standard:**

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course in Semester End Examination and minimum of Grade D to pass a particular semester.

A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination separately if applicable in a particular course/ subject.

II PERFORMANCE GRADING:

A Successful learner i.e. the learner who has passed all the courses of each Semester Examination shall be awarded grades shown in table.

The PERFORMANCE GRADING of the learners shall be on the ten point ranking system as under:

Marks	Grade Points	Grade	Performance
80 & above	10	O	Outstanding
70 – 79.99	9	A+	Excellent
60 – 69.99	8	A	Very Good
55 & 55.99	7	B+	Good
50 to 54.99	6	B	Above Average
45 – 49.99	5	C	Average
40 – 44.99	4	D	Pass
Less than 40	0	F	Fail

III. REVALUATION OF ANSWER BOOKS / PHOTOCOPY OF ANSWER BOOKS:

Verification and Revaluation shall be as per the existing ordinances and regulation & VCD of the University.

(Please refer University circular No. Exam/ photo & rev/college/VCD/4636 of 2010 and 4637/2010.)

IV. NORMS FOR ALLOWED TO KEEP TERMS (ATKT):

- A learner shall be allowed to keep term for Semester II irrespective of number of heads of failure in the Semester I.
- A learner shall be allowed to keep term for Semester III if he/she passes each of Semester I and Semester II

OR

A learner who fails in not more than two courses of Semester I and Semester II taken together.

- A learner shall be allowed to keep term for Semester IV irrespective of number of heads of failure in Semester III. However, the learner shall pass each course of Semester I and Semester II in order to appear for Semester IV.
- A learner shall be allowed to keep term for Semester V if he/she passes Semester I, Semester II, Semester III and Semester IV

OR

A learner shall pass Semester I and Semester II and fails in not more than two courses of Semester III and Semester IV taken together.

- e. A learner shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V. However, the learner shall pass each course of Semester III and Semester IV in order to appear for Semester VI.
- f. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

Ex student: Learners who are declared failed in one or more courses on account of failure at the Internal Assessment and/or Semester End Examinations or who have been allowed to keep terms for the higher class shall appear as ex student for the Internal Assessment and/or the Semester End Examination in the failed course at the examinations held by their respective college. Examination for the ex students will be held at least 15 days prior to the Semester End Examination of the next Semester as per the pattern of the course in the respective (failed) semester. The examinations for the ex students shall be held in every semester.

V. UNFAIR MEANS AT COLLEGE OR UNIVERSITY EXAMINATION:-

- Unfair means used by the students during college or university examinations will be strictly dealt with.
- Attention of the students is invited to Section 6 to 10 of the Maharashtra Act No. XXXI of 1982, providing for preventing malpractices at college or University exams.
- Attention of the students/learners is further invited to Ordinance - 5050, issued by University of Mumbai.



SCHOLARSHIP AND FREESHIP

1. Student who secure 60 per cent of marks at the H.S.C. examination of Maharashtra State are eligible to get College Merit Scholarship, depending on the number of Scholarships available & such other conditions.
2. Case of poor and deserving students will be considered on application for remission in fees
3. Names of deserving students belonging to the State of Maharashtra will be recommended to the Government Open Merit Free studentship provided the annual income of their guardians does not exceed the prescribed limit. These are continued, subject to the satisfactory performances, conduct and attendance.
4. Students belonging to economically backward classes or belonging to Schedule Caste or Schedule Tribes will be recommended for government Free studentship on production of necessary certificate. Students desirous of claiming Backward Class freeships must apply for the same in advance within the prescribed time limit, If they do not apply they are not entitled to get these Freeships and will be required to pay full fees. These Freeships are granted subject to the approval of the Government. (See Appendix - D).
5.
 - (a) The College awards a number of freeships and half freeships to deserving students, In addition, needy and deserving students are helped in the form of concession in tuition fees, Participation in curricular activities is also taken into account for granting freeship/ Scholarship
 - (b) Concessions in payments of fees is granted for one term and may be renewed in the next term subject to the satisfactory progress, conduct and attendance of the recipient.
 - (c) While recommending the students for obtaining the Scholarship/ Freeships given by various bodies, the attendance and performance of the students in the college would be mentioned in the certificates.
6. All Application for scholarship or Freeships must be accompanied by the Guardian's Income Certificate for the previous year and attested copies of statements of mark of the applicant.
7. **Remission from the payment of Tuition Fees:**
 - i) Students belonging to schedule caste and schedule Tribe communities and sons

and daughters of primary teachers will be admitted without collecting the tuition fees on production of the necessary certificate from the appropriate authorities (in the case of Backward Classes from Social Welfare Officer and in the case of Primary teachers from the Education Officer of the B.M.C.) subject to the condition that such students will simultaneously submit their application for the concession.

- ii) Students failing to submit the application within the prescribed time limit of one month from the date of their admission will lose this concessions and they will be required to pay the fees forthwith to the college.
- iii) In case their application for the concession is not sanctioned by the appropriate authorities due to reasons beyond the control of the college, such students will also be required to pay forthwith on demand.
- iv) Students who have applied for the above concessions and whose applications are pending will be allowed to enroll for the second term on payment of the general fees.
- v) Admission of the students who fail to pay the general fees to retain their admission for the second term will be considered as cancelled for the second term.

Notes:

- 1) Granting of the College Open Merit Scholarship and Free Studentship and recommending for the Government Scholarship is subject to the condition of a minimum 75% attendance, and satisfactory performance and conduct in the college examination.
- 2) Students' who have applied for remission of fees and whose application for Freeships/ Scholarships are forwarded and are under consideration however will have to pay the College general fee in the beginning of the second term to retain their admissions. (*For other Scholarships, see Appendix - "D"*)
- 3) **Students should submit manual as well as online Scholarship / Freeship Form which is available on www.maha.gov.in**



LIBRARY

The college library is located on the 5th floor of the college building with centralized air-conditioned. The library resources include books, periodicals, CDs and subscribing to e-journals and e-books through NLIST. All the bonafide students are entitle to get library membership.

Technology in library:

Library has WIFI facility and UGC network resource centre with computers and internet connectivity for information search and retrieval and for accessing online resources like e-books and e-journals. WEBOPAC is provided for searching library collection.

Library hours and issue section

College library is open from 7.15 am to 5.00 pm on all working days. The issue section of the library is open from 8.15 am to 3.00 pm for lending of books from the library against their library card. The books issued for a period of 1 week only afterwards the book can be renewed or returned to the library. If the book is not returned on or before due date fine will be charged.

The library also provides book-bank facility to backward class students and meritorious students and physically challenges students of the college.

The college takes a serious view of any form of indiscipline includes creating noise and any form of disturbance inside the library and its immediate vicinity, damaging books.

Book Exhibitions and orientation programmes for using Databases are arranged periodically.

For more details refer library manual or contact the librarian.



ADDITIONAL IMPORTANT DOCUMENTS

A. Documents issued by the college office :

1. **Bonafide Certificate :**

Students who are admitted to the Degree College are eligible to get a bonafide certificate on application and payment of Rs. 20/- (Rupees Twenty only)

2. **Railway concession :**

- Only bonafide students of the college for the academic year (male students below 25 years and all lady students) are eligible for Railway concession for their season tickets between the stations nearest to their home to Mumbai Central.
- The student has to apply in a prescribed form of application available at the college office between 09.30 a.m. to 1.00 p.m. on any working day.
- Long Journey Railway Concessions are granted only for the vacation period according to rules of the Railways for commuting to their native places as shown in their admission forms.

3. **Transcript:**

Students seeking transcripts are required to apply on a plain paper giving full details (Mark sheets and relevant documents) to the Principal Following verification of the documents and payment of Rs. 500/- (Rupees Five Hundred Only) to the cashier one original and one copy of the transcript will be provided.

4. **Transference Certificate:**

0.131 If, as a result of a student leaving one college to join another, it will be necessary for him to count the attendance kept by him in more than one college to enable him to make up the necessary number of attendances, a Transfer certificate shall not be granted except for reasons which appear to the executive council to be sufficient and except with the written permission of the Principal of the college which the student wants to leave and the Principal of the college which he intends to join. Provided, however, that in the event of a student leaving one college to join another after the completion of a term, or terms, it will be necessary for him to obtain the written permission from the Principal of the college which he desires to leave and the Principal of the college which he intends to join.

0.132 Students shall make application of Transfer Certificate without unnecessary delay through the Principal of the college to which they wish to be transferred.

5. **Recommendation letter :**

Students applying for post graduate courses to Indian or foreign Universities may apply on a plain paper giving the purpose for which the recommendation letter is sought and other personal and academic details and the name of faculty from whom such a letter is sought. The Principal on scrutiny of the application will issue relevant instructions to the office to do the needful.

6. College examination mark sheets, Students of F.Y. and S.Y.B.Com. who have appeared for first and second term examinations will be issued mark sheets.

B. Documents to be submitted by the student.

1. **Provisional eligibility:**

A student from another University or Board of secondary or intermediate Education or any other statutory examining body, seeking admission to this University /College shall apply to the Registrar, University of Mumbai for a statement of eligibility. Such students will not be admitted to any class, if they have not obtained the Provisional Certificate of Eligibility from the Registrar, University of Mumbai.

After being admitted to the college on the basis of the provisional eligibility certificate, the students have to obtain final confirmation and eligibility for which they will be required to submit the following certificates in original along with a xerox copy.

- Original Mark sheet
- Original Passing Certificate
- Original Migration Certificate

Those students whose admission is provisional should note that if the Registrar does not finally confirm their admission, their terms will be treated as “Null and Void” and they will not be allowed to appear for the final examination. Foreign students will have to show documentary evidence of conversion of their visa in addition to the above condition for eligibility.

2 **Migration Certificate:**

When a student of Mumbai University, either enrolled in an affiliated college or registered with the University, wishes to leave the University to join any other University / Board for prosecuting any course of study, he has to obtain a migration certificate from this University. A student is required to apply in the prescribed form for the migration certificate to the Registrar of the University through the Principal of the college/Institution last attended by him.

The application for migration certificate has to be accompanied by the Transfer Certificate in original and a copy thereof.

A duplicate or fresh copy of the migration certificate will not be issued under any circumstances.

If for any reason the student fails to join the University /Board that he had proposed to join, he shall return the Migration Certificate issued to him ***within three months*** from the date of issue of the migration certificate for cancellation through the Principal of the college/ Institution through which he applied for the migration certificate.

3 **Transference Certificate :**

0.126 No student shall at any time be admitted to any other college unless he/she produces Transference Certificate from the College he/she leaves.

0.120 The Principal shall be entitled to charge a fee of Rs. 100/- for issuing a Transference Certificate, subject to the provisions of ordinance 130, when a Principal receives an application for a Transference Certificate more than a month after the opening of a term he may levy an additional fee of Rs. 20/- per term that has lapsed since the applicant attended the college. Provided however that the fee charged under the ordinance shall not exceed Rs. 200/- in the aggregate.



APPENDIX -A

PROFORMA OF UNDERTAKING TO BE SIGNED BY PARENT/GUARDIAN AND STUDENTS

The Principal,
N.S.S.College of Commerce & Economics,
Tardeo, Mumbai -34.

Sir,

My ward Kum./ Kumari _____ has applied for admission to F.Y./S.Y./T.Y.B.Com. for academic year _____. I have acquainted my self with the rules and regulations given in the prospectus relating to the admission including the rules of discipline and conduct. I assure you on his/her behalf that he/she will abide by all these rules, I also assure you that I shall meet the Principal whenever, I am called upon to do so and I will submit to any action taken by the Principal against my ward.

I further hereby undertake on behalf of my ward that he/she will attend all the lectures/tutorials/practicals regularly and will take all the college examination seriously without fail and if he/she fails to take up the examination seriously or remains absent at the exam or at lectures/tutorials/practicals, I am submitting to the Principal for taking any action against my ward which I shall abide strictly.

I and my ward agree to abide the decision of the Principal.

Yours faithfully,

(Signature of Parent/Guardian)

Name of Parent/Guardian _____

Relation with the student : _____

(Signature of Student) _____

Name : _____

N.B. Form of admission will not be accepted unless this undertaking is signed by the student and Parent / Guardian. ■■■

APPENDIX -B

INFORMATION ABOUT SCHOLARSHIPS, FREE STUDENTSHIPS ETC.

Sr. No.	Name of the Scholarships Free Studentships	Eligibility	Amount of Scholarships Free Studentship	Period for which Tenable	Certificate Required	Other Conditions	Remarks
1	National Scholarship	—	For FY, SY Junior College Rs. 50 p.m. for F.Y./S.Y. & TYBCOM Rs. 75 p.m.	Full Time Course	—	—	Three Scholarships are awarded by Govt. of India on the recommendation of S.S.C. Exam. Board
2	National Loan Scholarship	Student who have secured 53% marks in the aggregate and whose guardian's equal Income is Rs. 6000/- or less Employed Student are not eligible	Rs.720/- to Rs. 1150/- according to the class in which the class in which the student is reading.	Until the Course is Completed	Age Certificate examination passing & Marks Certificates, Testimonial from Head Master/ Principal and Income Affidavit by of guardian	1. Student must execute a bond with Govt. of India. 2. Guardian must submit on affidavit regarding income —	Student shall not accept any other scholarship, freeship etc., If this is accepted, every year. Scholarship is to be renewed free if interest and loan is to be repaid by the awarded only after the starting earning.
3	Maharashtra State Open Merit Scholarship for Students of all Communities	Student who have secured not less than 70% Marks at the S.S.C. Examination and not less than 60% Marks at the Higher Examination. Employed students	Rs. 30/- per month	5 Years	Affidavit from guardian about his income		For the Scholarship to continue for 5 years to Student must get not less than 45% marks in every subsequent annual examination.
4	Maharashtra State Scholarship to Children of all communities.	Freedom Fighter, her husband, his wife children of grand children Employed Students are also eligible	Annual Book Grant Rs. 100/- Scholarship Rs. 50/- p.m. and full fees.	5 Years	1. Affidavit from Freedom Fighter that his/her income does not exceed Rs. 300/- p.m. 2. Certificate from Magistrate of District in which Freedom	Freedom Fighter must be from Maharashtra State	Freedom Fighter means a person who has suffered Imprisonment for atleast one months or loss of means of livelihood or death during National Emancipation Movements suffered.
5	Scholarship to Children of Primary and Secondary School Teachers	Children of Primary & Secondary school Teacher's employed Students are not eligible Students in receipt of other Scholarship will have to surrender one of them	Rs. 50/- to F.Y.& S.Y. Junior College & Rs. 75/- p.m. to F.Y./S.Y./ T.Y.B.Com.	Until the Course is Completed	1. Certificate from parent's Employer. 2. The parent's affidavit regarding income	—	For the scholarship to continue every year the students must show satisfactory progress.

Sr. No.	Name of the Scholarships Free Studentships	Eligibility	Amount of Scholarships Free Studentship	Period for which Tenable	Certificate Required	Other Conditions	Remarks
6	Govt. of India Scholarship to scheduled caste or Tribe and Lower income group	S.C./S.T.and lower income Group	—	5 Years	Exam Passing & Certificate and Cast Gazetted Officer, Rev. Officer, Hon. Magistrate J.P. in case of S.C. & S.T.	In the case of LIG student's Parent's/ Guardian's incomemust be between Rs. 120/- & Rs. 2000/-	Scholarship are not awarded to those who have failed in the previous annual examinations.
7	Maharashtra State nonbackward class students open Merit Free	Students Non-Backward Class studentns who have secured not less than 60% marks Employed students are also eligible	—	1 Year	Income Certificate from the guardian's employed. Income certificate from students employed. If he is serving	1.Guradian's annual income is under consideration of Govt. 2.If the students is employed his won income together with that of his guardian will be taken into consideration. 3.N o t awarded to post-Graduate student's. 4.Guardian must be resident of Mah.St.	These free studentship are awarded by the Govt. on the basis of the recommendations by the Principal. Students have to send in their applications for this free studentship to the principal.
8	Mah.st. Economically Backward class Free Studentship	Students whose guardian annual income is Rs. 15000/- or less Employed students are also eligible.	—	1 Year	1.Declaration of income by guard- ians. 2.Income Certificate by aGazetted Officer, Rev. Officer not below class-II Collector or Tehsildar	S t u d e n t Must not enjoy and other concession in fees	Freeships or not awarded to those who have failed in the previous annual Examination
9.	Freeship to sons & daughters of Primary teachers in Maharashtra State.	Children of Primary Teacher	—	1 Year	Certificate of employment of teacher counter signed by competent authority	—	—
10.	Freeship to S.C. & S.T. Students	S.C.& S.T. Students from Maharashtra State with only one	—	1 Year	Caste declaration & Income Certificate	—	—



APPENDIX -C

THE RULES OF PROHIBITING RAGGING HIGHER AND TECHNICAL EDUCATION DEPARTMENT

Mantralaya Annex, Mumbai

400 032, dated the 19th May 1999

NOTIFICATION

MAHARASHTRA PROHIBITION OF RAGGING ACT , 1999.

section {2} of section 1 of the Maharashtra Prohibition of Ragging act, 1999 {Man. XXXIII of 1999), the Government of Maharashtra hereby appoints the 1 day of June 1999 to be the date on which the said Act shall come into force.

By order and in the name of the Governor of Maharashtra, V.P. Raja, Secretary to Government In pursuance of clause (3) of article 348 of the Constitution of India, the following translation in English of the Maharashtra Prohibition of Ragging Act, 1999 (Mah, XXXIII of 1999), is hereby published under the authority of the Governor.

By order and in the name of the Governor of Maharashtra, PRATIMAUMARJI, Secretary to Government, Law and Judiciary Department.

MAHARASHTRA ACT NO. No. XXXIII OF 1999.

(First published, after having received the assent of the Governor in the "Maharashtra Government Gazette", on the 15 May 1999.)

An Act to prohibit ragging in educational institutions in the State of Maharashtra WHEREAS it is expedient to enact a special law to prohibit ragging in educational institutions in the State of Maharashtra. It is hereby enacted in the Fiftieth Year of the Republic of India as follows:

(1) Short title and commencement:

- This Act may be called the Maharashtra Prohibition of Ragging Act, 1999.
- It shall come into force on such date as the State Government may, by notification in the Official Gazette, appoint.

(2) Definitions :

1. "educational institution" means and includes a college, or other institution by whatever name called, carrying on the activity or imparting education therein (either exclusively or among other activities); and includes an orphanage or a boarding home or hostel or a tutorial institution or any other premises attached thereto;
2. "head of the educational institution" means the Vice-Chancellor of the University, dean of Medical Faculty, Director of the Institution or the Principal, headmaster or the person responsible for the management of the educational institution;
3. "ragging" means display of disorderly conduct, doing of any act which causes or is likely to cause physical psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes (i) teasing, abusing, threatening or playing practical jokes on, or causing hurt to, such student; or (ii) asking a student to do any act or perform something which such student will not, in the ordinary course, willingly, do.

(3) Prohibition of ragging :

Ragging within or outside of any educational institution is prohibited.

(4) Penalty for ragging :

Whoever directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

(5) Dismissal of student :

Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

(6) Suspension of student :

1. Whenever any student or, as the case may be, the parent or guardian, or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action.
2. Where, on enquiry by the head of the educational institution, it is proved that there is no substance, prima facie, in the complaint received under sub-section (1), he shall intimate the fact, in writing, to the complainant.
3. The decision of the head of the educational institution that the student has indulged in ragging under sub-section (1), shall be final.

(7) Deemed abetment :

If the head of the educational institution fails or neglects to take action in the manner specified in section 6 when a complaint of ragging is made, such person shall be deemed to have abetted the offence of ragging and shall, on conviction, be punished as provided for in section 4. Power to make rules.

- (8)**
- (1) The State Government may, by notification in the Official Gazette, amend for carrying out all or any of the purposes of this Act.
 - (2) Every rule made under this Act shall be laid, as soon as may be, after it is made, before each House of the State Legislature, while it is in session for total period of thirty days, which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session in which it is so laid or the session immediately following, both Houses agree in making any modification in the rules or both Houses agree that the rule should not be made, and notified such decision in the Official Gazette, the rule shall from the date of publication of such notification, have effect only in such modified form or be of no effect, as the case may be; so however, that any such modification or annulment shall be without prejudice to the validity of anything previously done or omitted to be done under that rule. ■ ■ ■



NAGRIK SHIKSHAN ANSTHA

Recognized by Municipal Corporation, Mumbai, State &
Central Govt. Educational Activities

- **N.S.S. College of Commerce and Economics (B.COM./ M.COM.(Management) M.COM. (Accountancy))**
(NAAC RE-ACCREDITED With 'B++' Grade & Permanently affiliated to University of Mumbai, Under 2(f) & 12(b) recognized by U.G.C.New Delhi)
- **Certificate Courses**
 - ❖ *Tally*
 - ❖ *Share Market*
 - ❖ *Spoken English*
 - ❖ *Travel Tourism*
 - ❖ *Fashion Designing*
- **Bhauasaheb Hiray Primary School (I to IV)**
- **Bhauasaheb Hiray Secondary School (V to X)**
- **Bhauasaheb Hiray Jr. College of Commerce & Science**
 - *(XI & XII with Computer Science / Information Technology)*
- **Vocational Education (10+2 Level)**
 - *Auto Engineering Technician*
 - *Medical Lab. Technician*
 - *Accounting and Auditing*
- **Technical Institute**
 - *Diploma in Pharmacy (2 Years) A.I.C.T.E. and Pharmacy*
 - *Council of India Recognised.*
- **N.S.S. Hill Spring International School**
 - *(ICGSE Board and I.B. Implimenting School)*



NAGRIK SHIKSHAN SANSTHA'S COLLEGE OF COMMERCE & ECONOMICS

◆ **Motto** ◆

राष्ट्रहिताय ज्ञानसंवर्धनम्

◆ **Vision** ◆

To be a premier institution of higher education, contributing to national development by imparting quality education to youth.

◆ **Mission** ◆

To nurture and sustain academic excellence by imparting value-based as well as need-based education to develop a community of scholars with talent, professional skills and ethical values.

w **Objectives** w

- To promote relevance of education amongst students.
- To pay special attention for development of disadvantaged groups of the society.
- To nurture and develop graduates who can compete successfully in the global scenario.
- To inculcate moral, social and spiritual values with the spirit of nationalism among the students.
- To encourage use of innovative ideas & ICT in the field of education.



